

Information We Collect

Information you provide directly

You may provide information directly to us in several ways. For example:

- When you register for our software, we may ask you for information such as your name, email address, postal address, zip code, and telephone number.
- When you view our online training videos.
- When you contact us for assistance with our Support Request form, we receive the information you provide in that correspondence and any other information that you send to us.

Information we receive automatically when you use our software

Our software may also automatically receive certain information about your device when you use our software. For example, we may receive:

- Information about your interactions with our software, such as the content you view, information collected by Google Analytics, and information in other cookies and similar technologies.
- Information about how you access our Services, including information about the type of device you're using, your browser or operating system, the referring website through which you accessed our software, links that you click while using our software, your Internet Protocol ("IP") address, location information, and certain device identifiers that may be unique to your device.

Use of Information

We may use information that we collect through our software for a variety of purposes, including:

- Providing you with the products, promotions, services, newsletters, and information you request and respond to correspondence that we receive from you.
- Contacting you with surveys, legal notices, and other information that may be relevant to your use of the software, such as account status, renewal, or any problems with your account.
- Customizing and personalizing your use of our software, including the use of cookies to remember your login information and interface preferences.
- Informing you about important public policy issues that relate to our mission or that might affect our software.

Sharing of Information

We are committed to maintaining your trust, and we want you to understand when and with whom we may share the information we collect:

- **Service Providers:** We may share your information with service providers that perform certain functions or services on our behalf, such as Google Analytics.
- **Other parties:** When required by law or as necessary to protect our software, we may disclose your information to third parties in order to:
 - Protect the legal rights, safety, and security of ProEdge Build® software and the users of our software;
 - Enforce the terms of use of our software;
 - Prevent fraud (or for similar risk management purposes);
- Comply with or respond to law enforcement or legal process or a request for cooperation by a government or other entity. If ProEdge Build® intends to disclose a subscriber's or user's information to law enforcement or in response to a legal process, we will make reasonable efforts to promptly notify the subscription account owner and/or the user.

Data Security

Protection of our users' information is important to us. We maintain security safeguards to help protect against loss, misuse, unauthorized access, disclosure, alteration, or destruction of the information you provide to us. However, please note that no data transmission or storage can be guaranteed to be 100% secure. As a result, while we strive to protect your information and privacy, we cannot guarantee the security of any information you disclose or transmit to us online and cannot be responsible for the theft, destruction, or inadvertent disclosure of your information.

Third-Party Sites

Links to Third-Party Sites and Services

Our Services may contain links to other websites or online services that are operated and maintained by third parties and that are not under our control or maintained by us. For example, Task appointment data configured within ProEdge Build® software can exchange that data with a user's Google Calendar for the purpose of displaying and maintaining scheduled events. Our integration with Google Calendar or with other third-party websites does not apply to the aforementioned third-party websites or to its content and is not considered an endorsement by us for those other websites, the content displayed therein, or the persons or entities associated therewith. We encourage you to review the privacy policies of these third-party websites or services.

Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, etc.). Embedded content from other websites behaves in a similar manner as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracing your interaction with the embedded content if you have an account and are logged into that website.

What rights you have over your data

If you have a ProEdge Build® software site, you may use our reporting data export tools to extract your customer and job data. You may also request we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

Where we send your data

We collect user access information for billing and support purposes, but we do not sell data about you or your customers under any circumstances.

Updates and Communications

Data Usage Policy Updates

We may decide to change the Data Usage Policy. If we choose to do so, we will post the changes here. You will always have access to the Privacy Policy in order to determine:

- Whether or not we gather personal information about you;
- Whether or not we use information about you; and
- Whether or not we disclose your information to anyone else.

Your continued use of the ProEdge Build® software after any modification has been made to the Privacy Policy will constitute your acceptance of the new terms and conditions.

Contact Us

If you have any questions about the Privacy Policy, or questions about any other aspect of operation of the ProEdge Build® software, please contact us at:

ProEdge Build Software
2882 Whiptail Loop E #100
Carlsbad, CA 92010

Attn: Privacy
support@proedgebuild.com

Your California Privacy Rights

Some web browsers may transmit "do-not-track" signals to the websites with which the user communicates. ProEdge Build® software does not take any specific action in response to these signals. However, ProEdge Build® software does not track its users over time or across third party websites to provide targeted advertising.

Cookies & Related Technologies

A "cookie" is a text-only piece of information that a website transfers to your computer's hard disk so that the website can remember who you are. A cookie will normally contain the name of the Internet domain from which the cookie originated, the "lifetime" of the cookie, and a value, usually a randomly generated unique number.

ProEdge Build® software uses cookies and collects IP addresses (an IP address is a number that can uniquely identify a specific computer or other network device on the internet). We may use analysis software to look at IP addresses and cookies for the purpose of enhancing your user experience.

You may block cookies by selecting the appropriate settings on your browser; however, please note if you do this you may not be able to use the full functionality. To prevent the download of cookies, or otherwise control how cookies are used on your computer, please read the “Help” information supplied with your Internet browser software or go to www.allaboutcookies.org. By using ProEdge Build® software, you consent to the processing of data about you by Google and ProEdge Build® software in the manner and for the purposes set out below.

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